

Your Evolving Financial Plan: Annual Checklist

As changes in your life occur, are you adjusting your financial plan accordingly? We've put together this 10-point checklist of key areas in your financial life that may need review. Take a look and see what the upcoming year may bring.

01

Life changes (e.g. retirement, new family members, change of residence, etc.)

Do you expect changes in your personal life that will significantly impact your financial plan (switching jobs, changing your marital status, moving to another residence, etc.)?

Are there significant events occurring that will impact your family members, such as children going to college or getting married, parental needs, etc.?

02

Overall financial plan updates

Do you have a documented financial plan that has been reviewed within the past 12 months?

Do you expect significant changes to your income and expenses in the upcoming year?

Does your budget reflect your values and priorities?

Have you taken into account long-term compensation (e.g., stock options, restricted shares, etc.) and long-term savings (e.g., retirement plans)?

03

Overall financial plan updates

Do you have an emergency fund that would cover three to six months of expenses?

Is your emergency fund easily accessible if needed?

04

Insurance policies and coverage

Homeowners/renters: is it sufficient to cover your home and property against disasters?

Life insurance: will it replace your income for your dependents?

Disability insurance: do you have income support if you are injured or disabled?

Healthcare insurance: do you have suitable healthcare insurance?

05

Loan Review

Are your current loans or credit cards at higher-than-market rates? Should you consider refinancing or consolidating these loans?

If you have outstanding loans or credit, do you have a plan for paying back what you owe in a timely manner?

06 Gifting to heirs or charities

Have you considered making gifts to heirs while you are living to reduce the size of your estate?

Do you have a charitable giving strategy? Have you considered bunching charitable donations for potential tax benefits?

07 Estate plans and associated legal documents

Do you have an estate plan in place that accurately reflects your intentions?

Do you have a living will, healthcare directive, healthcare proxy and durable power of attorney?

Have any changes occurred that might require updates to these documents?

08 Tax changes that may impact you

Did any tax law or IRS rule changes occur that will impact your financial planning? These could include the following:

- Changes in tax rates or deductions

- Changes in contribution limits to retirement accounts

- Changes to required mandatory distributions from retirement plans

09 Eligibility for benefits

Are you hitting one of the key dates for eligibility for a government benefit or incentive this year (e.g., 50 for catch-up retirement account contributions, 62-70 for Social Security, 65 for Medicare or 70^{1/2} for qualified charitable distributions)?

If eligible, should you take advantage of catch-up contributions to your retirement accounts or HSA?

10 Retirement income plan (if retired or semi-retired)

Have you reviewed the status of your income sources (Social Security, pension payments, annuities, etc.)?

Have you reviewed your retirement expenses?

Do your required minimum distributions (RMDs) cover the balance of these expenses?

Is your retirement plan able to weather the key retirement risks (e.g., longevity, healthcare, inflation and poor market returns)?

Have you made adequate accommodations for healthcare needs, including appropriate Medicare options?

If any of these items have you wondering whether you're prepared for the coming year, consider speaking with your financial advisor. We're here to help.

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